

2025-2026 Parents' Association Nominations Form

“The PDS Parents' Association endeavors to promote parental involvement and to strengthen family commitment to the school through service and support”

PDS Parents' Association Mission Statement

The PDS Parents' Association is a great way to get involved and plug in to the many events at PDS. All parents of PDS students are members of the Parents' Association. There are many ways to get involved with the life of PDS. We are now accepting nominations for the 2025-2026 Parents' Association Board. The Parents' Association Board meets to assist the faculty, administration, and students in furthering the well-being of the school through various events and activities, many of which are described below. Nominees must be willing to attend all meetings (approximately 5-6 meetings during the school year), regularly support Parents' Association facilitated events and activities, and make a donation to the Annual Fund. **Please note: Nominees must have participated on a Parents' Association committee for at least 1 school year before holding a position on the Board.**

THE PDS PARENTS' ASSOCIATION RELIES PRIMARILY ON A SELF-NOMINATION PROCESS. Self-nominations are highly encouraged as such nominations indicate that an individual is actively seeking to be more involved in the PDS community and has carefully considered the responsibilities and obligations associated with the position sought.

Please review the following descriptions and consider nominating yourself or someone you think would be a good candidate for a Parents' Association position. As you will notice, several positions have already been slated because they are two-year positions. Please know that if you are nominating yourself or someone else as a Vice Chair, that means serving a two-year term (as Vice-Chair for 2025-2026 and then as Chair for 2026-2027).

If you have any questions, please contact Kristen Griffith, Parents' Association Liaison, at (901)848-6123 or kgriffith@pdsmemphis.org for more information. Nomination forms may be turned in at the front desk & are due Thursday, February 13th.

Your Name: _____

President – Chavanne McDonald

Vice President _____

Provides support to the President.

Secretary _____

Responsible for all correspondence, minutes, and meeting notices for monthly meetings.

Nominations – Iyona Houston

The previous year's president is responsible for taking nominations for new officers, preparing the slate and contacting those nominated for new position.

Accelerated Reader Chair – Abbay Curtis

Works throughout the year with the Information-Literacy Specialist and Reading Specialists regarding the Accelerated Reader Program and facilitates the AR Auction, AR store and AR awards.

Accelerated Reader Vice Chair _____

Provides support to the Chair as needed

Art Appreciation Chair – Katherine Thomison

Responsible for coordinating volunteers to provide art studio support as requested by PDS art instructors, including uploading student work to PDS' online art gallery program and facilitating yearly art shows and receptions for student artists and their parents.

Art Appreciation Vice Chair_____

Provides support to the Chair as needed.

Band Support-

Responsible for providing support to the band program and facilitating band performances throughout the year.

Band Support Vice Chair-

Provides support to the Chair as needed.

Berclair Partnership Chair – Lana Holmes

Responsible for coordinating partnership activities between PDS & Berclair Elementary School, including a school supply drive, Read for the Record, and Berclair Angel Tree.

Berclair Partnership Vice Chair_____

Provides support to the Chair as needed.

Book Fair Chair – Eleanore Maynard

Responsible for coordinating all aspects of the Book Fair held in the fall - including coordinating volunteers, decorations and all communication with the Information-Literacy Specialist and Book Fair vendor.

Book Fair Vice Chair_____

Provides support to the Chair as needed

Community Rewards – Sultana Ali

Responsible for promoting and coordinating Box Tops for Education and Kroger incentives programs and planning PDS fundraising events such as Fam Jam.

Community Rewards Vice Chair

Provides support to the Chair throughout the year.

Crusaders Care Chair – Sarah Conrad

Responsible for coordinating help to PDS families in times of need (accident, illness or injury) by providing prayers, meals and other support.

Crusaders Care Vice Chair

Provides support to the Chair as needed.

EC Connections Chair – Allison Bragg

Responsible for coordinating Early Childhood parent parties for each grade, working with the Faculty Appreciation Chair to coordinate meals for teachers during EC family night if applicable, and assisting with various EC projects.

EC Connections Vice Chair

Will assist Chair in all duties listed above.

Elementary Connections Chair – E'Lane Williams

Responsible for organizing grade level parent parties (1st through 6th). One party per grade in fall or early winter. Also responsible for helping with Elementary Lost and Found on a quarterly basis.

Elementary Connections Vice Chair

Assists Chair with organization of grade level parent parties and Elementary Lost and Found.

Faculty Appreciation Chair – Brittney Haynie

Coordinates “thank you” luncheons, assists with monthly birthday treats for PDS faculty, and helps with a few other events for PDS faculty and staff.

Faculty Appreciation Vice Chair

Provides support to the Chair. Responsible for coordinating monthly birthday treats.

Father/Son Event Chair – Martha Robertson

Responsible for working with the PDS staff to coordinate this dinner for 4th-6th graders and their dads. Duties include coordinating volunteers, decorations, set-up, take-down and menu planning. This event is generally scheduled in February or March.

Father/Son Event Vice Chair

Provides support to the Chair as needed.

Hospitality Chair – Amber McCabe

Responsible for providing refreshments for various PA and PDS events such as Grandparents’ Day, Book Fair Sneak-a-Peek, graduation, and various school events.

Hospitality Vice Chair

Provides support to the Chair as needed.

Library Volunteers Chair – Melanie Schrank

Responsible for scheduling volunteers for the library throughout the entire school year and assisting with library activities (processing books, AR searches, special library projects) as needed.

Library Volunteers Vice Chair

Provides support to the Chair as needed

PDS Buddies Chair – Loren Lancaster

In early summer, secures commitment of assigned PDS families to act as buddies to new students in grades SK-6th and helps plan the Buddy Party the week before school starts. Acts as an Ambassador for PDS and is responsible for making new parents and families feel welcome at PDS with regular phone calls and emails throughout the year.

PDS Buddies Vice Chair

Provides support to the Chair as needed.

Sixth Grade Mother-Son Luncheon Chair – Hattie Rounder

Responsible for planning and promoting the Mother-Son Picnic for 6th graders and their moms (generally held in April). Duties include coordinating volunteers, decorations, set-up, take-down, menu planning and programming.

Sixth Grade Mother-Son Luncheon Vice Chair

Provides support to the Chair as needed.

Spirit Store Chair –Lisa Shin

Responsible for training and organizing weekly Spirit Store volunteers from your committee. Helping with inventory and special events as needed (Jamboree, Christmas Sale, Bookfair, EC Night and other events as needed). Collaborating with the Promotion and Sales Coordinator on new items each year.

Spirit Store Vice Chair

Provides support to the Chair throughout year.

Signed _____

Printed Name _____

Date _____

Please return form to PDS front desk by Thursday, February 13th.

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